



May 1 & 2, 2010

Community  
Showcase  
Application

Dear Community Showcase Exhibitors:

Spring Fling is the perfect venue for local non-profit organizations in the community to share their message and garner support from a large audience. Approximately 25 groups lined the street at Spring Fling in 2009.

You are invited to submit an application for the 2010 Spring Fling festival. It is scheduled for the first weekend in May in downtown Spartanburg.

**About Spring Fling:** Spring Fling is one of the Upstate's largest street festivals. The free event attracts over 75,000 people who come out to enjoy the MarketPlace Arts & Crafts, taste-tempting food, an exciting Family Fun Zone, entertainment on three festival stages, and many other great special events.

<b>Festival Dates and Times for Community Showcase Exhibitors:</b>	Saturday, May 1	11 am - 7 pm
	Sunday, May 2	1 pm - 7 pm

**Application Deadlines and Fees:**

- **Applications are due March 12, 2010.** After this date, applications will still be accepted (if space is available) but the fees will increase.
- **\$15 non-refundable application fee**

If you have questions or need additional information, please don't hesitate to give us a call. We can be reached by telephone at 864-596-3105 (Monday through Friday, 8 AM until 5 PM) or by email at: [tballew@cityofspartanburg.org](mailto:tballew@cityofspartanburg.org) (Tracy Ballew). Thank you for your interest in Spring Fling. We look forward to receiving your application.

#### All Applications Must Include the Following:

- \$15 Non-Refundable Application Fee (payable by check, money order, or credit card)
- Vendor Space Fee (check, money order, or credit card)
- Electricity Requirements (with associated fees)

Checks Made Payable to: **City of Spartanburg**

#### Mail Completed Applications to:

City of Spartanburg  
Spring Fling  
P.O. Box 1749  
Spartanburg, SC 29304

#### Important Dates:

**March 12:** Application due

**April 1:** Deadline for cancellation to receive booth fee refund. **No refunds after this date.**

**April 12:** Space assignments, maps, unloading pass mailed.

**May 1-**

**May 2 :** Spring Fling Festival

# SPRING FLING POLICIES AND PROCEDURES

## WHAT CAN COMMUNITY SHOWCASE VENDORS DO AT SPRING FLING?

Local non-profits primarily display information about their organizations. You are allowed to sell very small “trinket” type items, bumper stickers, etc. in your booth. You can also sell baked goods. Community Showcase vendors **ARE NOT ALLOWED to sell food (other than baked goods), soft drinks or water. You are not allowed to give away water** (beverage vendors pay a lot of money to sell at Spring Fling.)

## RAIN OR SHINE EVENT

Spring Fling is a rain or shine event. No refunds will be made in the event of rain. Exhibitors are responsible for their own booth's rain protection. If inclement weather becomes too severe, the Spring Fling Committee will be responsible for making the final determination on the continuance of the event.

## BOOTH SPACE

Spring Fling provides space only. All set-up is the responsibility of exhibitors, including tents, tables, chairs, etc. **All tents must be firmly secured with a minimum of 50 lbs. weighted per pole.**

## VENDOR PARKING

Spring Fling does not offer reserved concessionaire parking. There is however, parking in the Downtown Spartanburg area around the festival site.

## BREACH OF POLICIES

Spring Fling may, at its election, terminate the Policies, Procedures and Requirements Agreement between Spring Fling and the vendor at any time upon breach of these policies and the accompanying contract. Upon termination, Spring Fling may choose to retain any booth rental fees paid by the vendor.





## COMMUNITY SHOWCASE APPLICATION

**DEADLINE: FRI, MARCH 12, 2010**

Booth Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ email address: \_\_\_\_\_

### Spring Fling Vendor Fees

#### Price Before March 12, 2010

- 10' x 10' (\$50)
- 20' x 10' (\$100)

#### Price After March 12, 2010

- 10' x 10' (\$75)
- 20' x 10' (\$125)

#### Do You Need Electricity?    \_\_\_ Yes    \_\_\_ No

110/15 amp plug - **\$25 each**                      \_\_\_\_\_ \$25 each    Total \$ \_\_\_\_\_  
# requested

Describe what you will be exhibiting in your booth. (Remember, Community Showcase vendors can only sell baked good and small trinket type items only.)

\_\_\_\_\_ My information is geared towards children/families and I would prefer to be located in the Family Fun Zone.

**Total Entry Fees**

\$ \_\_\_\_\_ Vendor Space Requested

\$ \_\_\_\_\_ Electricity Costs

\$ 15.00 Application Fee (Separate Check or money order)

\$ \_\_\_\_\_ **Total Fees Enclosed**

**Method of Payment**

I have enclosed a Separate Check or Money Order for my application fee

Charge my credit card for my application fee, vendor & electricity fees

Please circle card type: Visa/ Mastercard/ American Express/ Discover

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

I authorize the City of Spartanburg to charge \$ \_\_\_\_\_ to the credit card number above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The undersigned agrees that if accepted to participate, they will comply with all policies, procedures and regulations included with this application, and agree to be bound by and comply with all those documents. The undersigned understands that Spring Fling staff and executive volunteers are responsible for making final decisions with regard to the event operations and agrees to abide by their decisions. It is further agreed that the vendor agrees to indemnify and hold harmless Spring Fling, The City of Spartanburg, its officers, directors, representatives, employees and agents for any penalties, fines, costs, expenses, or damages from participating vendor's failure to comply with such law.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature